

**SPALDING UNIVERSITY  
OFFICE OF THE REGISTRAR  
DECLARATION OF MAJOR(S) OR MINOR(S)**

Registrar's Date Received Stamp

**Return all copies of this form to the Registrar's Office.**

**FOR ADMISSION TO A MAJOR PROGRAM, YOU MUST:**

1. Complete at least 30 semester hours of college credit with a minimum grade point standing of 2.00 in the proposed major; (Several majors require a higher grade point average)
2. Make written application to the department for admission to the major or minor program desired; (Special requirements for admission to a major or minor program are given in the University catalog or visit [www.spalding.edu](http://www.spalding.edu).)
3. Receive acceptance by the department.

**Today's Date:** \_\_\_\_\_

**Name of Student:** \_\_\_\_\_

**Social Security Number or Student ID Number:** \_\_\_\_\_

**REASON FOR CHANGE:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**NOTE: This change of major form is not an application to the major.**

**Change my major from:** \_\_\_\_\_

**To new major:** \_\_\_\_\_  
(If in Education, please list specific Major: IECE, Elem.P-5, Middle Grades, etc.)

**Add this as a second major:** \_\_\_\_\_

**Add this minor:** \_\_\_\_\_

**Drop the following:** \_\_\_\_\_

Current Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE TO ADVISORS: Please send student's folder to new advisor as soon as this form is returned from Registrar.**

Current Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

New Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*New Advisor's Name: \_\_\_\_\_ Date: \_\_\_\_\_

\*\* To be assigned by new dean.

**OFFICE USE:**

\_\_\_\_ New Program Sheet    \_\_\_\_ Degree Screen(s) Changed

\_\_\_\_ School Changed    \_\_\_\_ Tuition Type Changed

\_\_\_\_ Division (UG,GR,AAP)

By: \_\_\_\_\_  
**Registrar's Office**

Date: \_\_\_\_\_